

**VACANY ANNOUNCEMENT, FOOD CORPORATION OF BHUTAN LTD.**

**The Management of the Food Corporation of Bhutan Limited is pleased to announce the following vacancies:**

<b>S/ No</b>	<b>Position Title</b>	<b>Position level</b>	<b>Minimum Qualification</b>	<b>Service Status</b>	<b>Pay Scale</b>
1.	General Manager ( FAD)	C2	Minimum Bachelors degree in B Com/ BBA, specialized in Finance /Account with good Knowledge in Bhutanese Accounting Standards ( BAS) with preference to Master and above + more than 10 years experience	Regular	As per Company's Service Rules & Regulations
2.	General Manager (FECD)	M1	Minimum Bachelors degree in Marketing with preference to Master and above + more than 10 years experience	Regular	

Copies of following documents must be submitted on or before 16<sup>th</sup> April 2018 during office hours, in a sealed envelope clearly marked as **“Application for the position of General Manager FAD or FECD, FCBL”** on top of the envelope:

1. Covering letter addressed to the Head HRAD, FCBL.
2. Application Form (Available on FCBL website [www.fcbl.bt](http://www.fcbl.bt) )
3. Curriculum Vitae.
4. Copies of Academic certificates and transcripts.
5. Copy of valid CID card.
6. Valid Security Clearance.
7. Valid Medical Certificate.
8. Copy of promotion order or letter from employer certifying the fulfillment of minimum years of work experience at the Managerial level.
9. No Objection Certificate from the current employer and recommendation from immediate supervisor
10. Audit Clearance
11. Names and contact details of two referees (one of which should be current or last employer).

Only shortlisted candidates will be contacted for the interview. Shortlisted candidates will be required to produce the original documents during the interview for verification. The Management of FCBL reserves the right to reject all or any applicants without citing any reasons thereof.

For detailed ToR, please visit [www.fcbl.bt](http://www.fcbl.bt) or contact Head, HRAD @ 05252505, Ext.503 or 17873797 during office hours.