



WELFARE ADVANCE APPLICATION FORM (FCBL SWS- FORM-IV (A))

Application Date:

The Chairman
 FCB Staff Welfare Scheme
 Food Corporation of Bhutan Limited
 Phuentsholing

APPLICATION FOR SCHEME ADVANCE

Sir,

I am member of the FCBL-Staff Welfare Scheme. I have read all the Rules/by-Laws of the FCBL-SWS, and having understood the terms and conditions, I wish to apply for an ADVANCE for the reason stated below:

.....

Applicant Details:

Name: Expected Years to retirement from service:
 CID No.: Contact No:
 Position Title: SWS membership since:
 Division/Depot/Unit: Position Level:
 Amount Applied for Nu..... (In words:)
 Monthly installment Nu.: (Write number of months, maximum 36 months to be calculated by Treasurer)
 Bank Account No.:

AFFIX
 LEGAL
 STAMP

Signature of applicant

Detail of Guarantor:

Name: Contact No:
 CID No.: Position Title:
 Position Level: Division/Depot/Unit:.....

I hereby as the guarantor confirm that the above information given in the application form is true, correct and complete and up to date in all respects. Further, I undertake to repay the amount of advance outstanding along with service charge in the event of non-recovery of advance from the applicant, Dasho/Mr./Mrs./Miss..... who is known to me.

AFFIX
 LEGAL
 STAMP

Signature of the Guarantor



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Food Corporation of Bhutan Limited
"Ensuring Food Security for the Nation at all times"
 CORPORATE HEAD OFFICE



(For Official Use Only)

I hereby declare that the reason submitted by the applicant is true as per our records and forward it for necessary consideration.

ADM/Asst. ADM, FCB-SWS

The applicant has no advance outstanding against his name, therefore the advance applied for may be approved as per the conditions mentioned above and based on the rules of the FCB-SWS for an amount of Nu..... Ngultrum (in words)..... only

(Treasurer FCB-SWS)

I hereby certify that the reason submitted by the applicant is true and recommend for your kind approval

(General Secretary, FCB-SWS)

Approved/ Not Approved

CHAIRMAN, FCB-SWS

Guarantor has to be one of the members of the FCBL Welfare fund and has to be either equal in level or one level higher. As a Guarantor, you will be held liable to pay the balance advance amount in case of default by the applicant.